



JOB ANNOUNCEMENT

Culinary Instructor

Hours: 8am-2pm Monday-Friday (part-time)

Rate of Pay Range: \$15-25ph

HeartLove Place is a nonprofit Christian ministry dedicated to serving Milwaukee families through programs and services centered in Christian values. HeartLove Place serves 5,000 families a year through youth, teen, family and job training programs. We are seeking to hire an Instructor to teach our Culinary & Job Readiness Program for adults 18 and older.

Qualifications

- Minimum of 2 years of teaching experience.
- Minimum of 3 years-experience in the food/culinary industry.
- Associates or Bachelor's Degree in Food Service Management, Food and Nutrition, Dietetics or other related fields from an accredited university/college is preferred.
- ServSafe certification must be current at the time of application and maintained during employment.
- Must be proficient in speaking and writing in English.
- Strong Math, English, and Reading skills.
- Proficient in Microsoft Office
- Must have a valid Wisconsin Driver's license.

Key Responsibilities

- Provide instruction in both theory and laboratory work in areas to include, but not limited to: Food Preparation, Baking, Restaurant Operations, Sanitation, Purchasing, Beverage Operations, and Catering.
- Prepares classroom presentations, student activities, and assignments.
- Prepare students for ServSafe examination and maintain at least 75% of participants passing exam.
- Evaluates student's performance based on quizzes, comprehensive examinations, finals and/or other assignments appropriate to the course outline.
- Teaches courses in accordance with the text book curriculum, the course outline, and the schedule of classes.
- Maintains current and accurate records of class attendance, grades, and other information as required.
- Manage program budget.
- Maintains all equipment assigned.
- Working with FRC staff assist participants in obtaining employment in the food industry.
- Work with kitchen staff to cater events as required incorporating students.

Interested candidates should e-mail cover letter, resume and ServSafe certification to hr@heartloveplace.org or apply online at <https://heartloveplace.org/get-involved/employment/>